**Operations form for Exhibitors**

**ADVANCED THERAPIES WEEK 2022**  
**25 - 28 January 2022** | **Miami Convention Center** | **Miami, Florida, USA**

**Please return by Friday 26th November 2021 to: exhibitorenquiries@phacilitate.co.uk**

|  |  |
| --- | --- |
| **Company** |  |
| **Company name to be displayed on fascia board** (if different from above) |  |
| **Booth Number** |  |
| **Type of booth** | Pipe & Drape Booth Island Booth |
| **Contact Name** |  |
| **Job Title** |  |
| **Email Address** |  |
| **Telephone Number** |  |
| **Mobile number** (to enable us to contact you at the event – this will not be shared) |  |

**Health & Safety Declaration**

It is a condition of entry to the event that every exhibitor, contractor, supplier and their agents comply with the Health & Safety at Work Act 1974, the Equality Act 2010 and all other legislation, rules and regulations relating to the event and venue.

We have trained and made our stand staff aware of the potential risks present onsite and will provide them with a copy of the manual regulations. Our exhibits, demonstrations and work practices cause NO HAZARDS to either ourselves or to others onsite.

I will make available a copy of our own company’s Health & Safety policy, and our stand staff will be sufficiently instructed and trained in matters relating to Health & Safety in order to carry out their tasks competently.

I HAVE SUFFICIENT INSURANCE COVERAGE

I HAVE READ AND WILL ABIDE BY THE [VENUE RULES AND REGULATIONS](http://info.clarion-lifesciences.com/l/339201/2019-10-23/76cjs/339201/106817/Miami_Convention__Conference_Center_Policies_Rev._10.1.2019.docx)

**Please sign below to accept that it is your legal and moral responsibility to ensure your own and others safety and health is not put at risk by your actions (or inaction) throughout the tenancy.**

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Pipe & Drape**

Will there be any significant risk involved in the way you plan to decorate your booth?

Yes No

If **Yes**, please indicate the risks and methods of control

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|  |

**\*If your booth is being built by a contractor we will need you to complete the section below\***

All contractors at events organised by Clarion Events Ltd must ensure that they provide a safe place and system of work. Successful safety management requires the commitment, involvement and co-operation of all those on-site at an event. Contractors have a legal duty under current Health & Safety Regulations with which they must comply by law.

Please provide contact details for your booth contractor below:

|  |  |
| --- | --- |
| **Company** |  |
| **Contact Name** |  |
| **Job Title** |  |
| **Mobile Number** |  |
| **Email Address** |  |

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